

Internet 2:

Introduction

This 2-hour class offers further instruction on using browsers and bookmark files.

Prerequisites

Prerequisite Internet I or instructor approval.

The following skills are assumed:

- Mouse operation, menu usage, file saving and retrieval, window operations (close, resize, scroll, etc.)
- Basic Internet literacy: opening a Web browser, typing in an URL, and opening hyper-links.

Objectives

In this two-hour session you will learn to create and manage bookmarks and bookmark folders.

Bookmark Overview

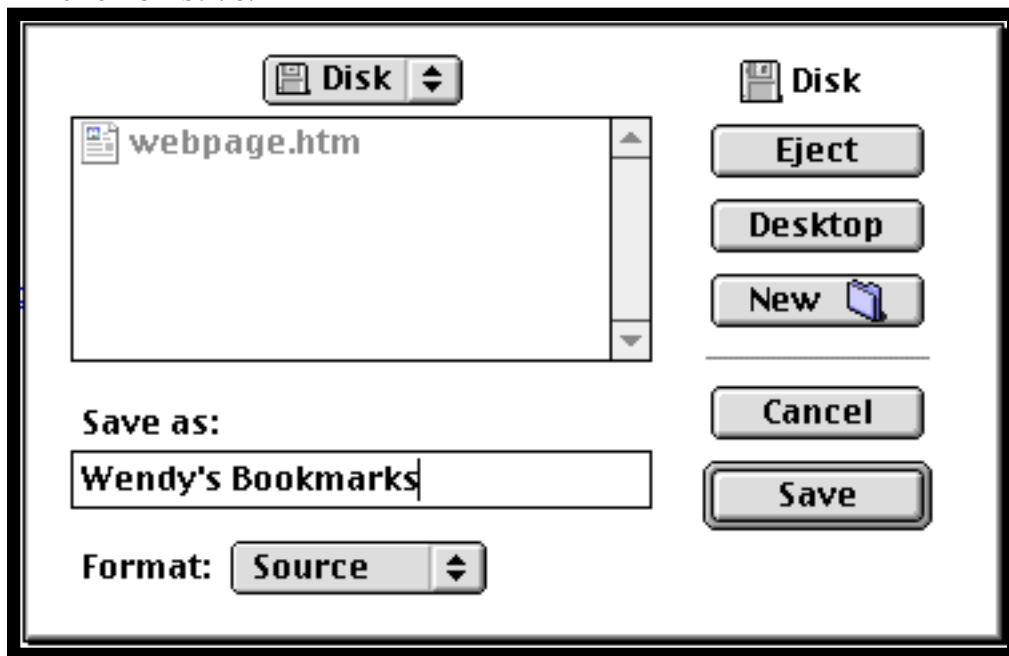
Our first step will be to investigate **bookmarks** and create a bookmark folder. You use Netscape's **bookmarks** to store **hits**, (Web site URL's) which you wish to return to later. During the final fifteen to twenty minutes of class, you will copy these bookmarked sites into the folder we are about to create and transfer this bookmark folder onto a diskette, which you can take with you at the end of class. These bookmarked sites will then be available to you on any computer connected to the Internet.

Navigating to Internet 2 Links

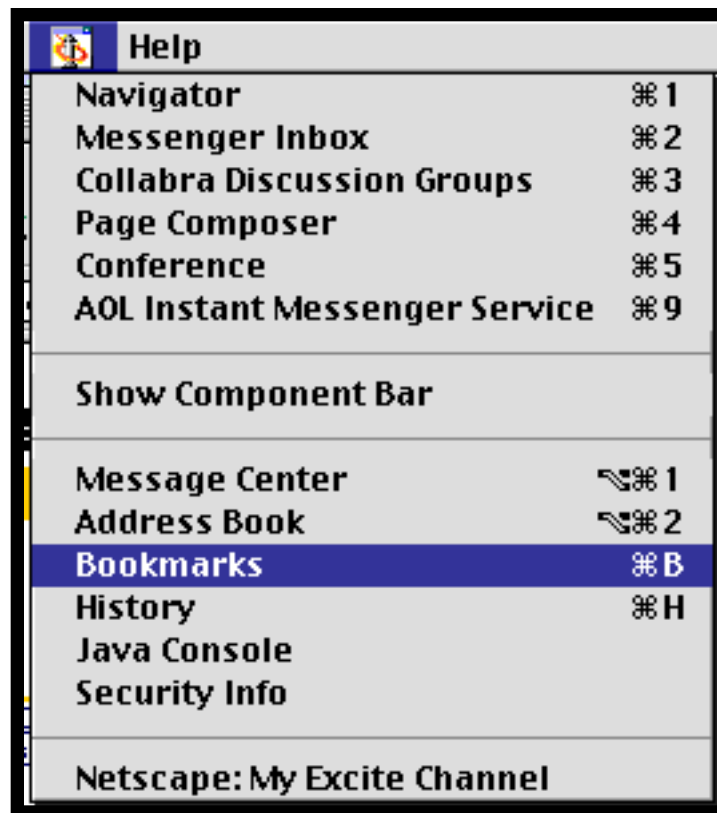
1. Open the Netscape browser.
2. Check that the page that opens is the SUHSD page. (If not type in <http://www.suhsd.k12.ca.us>)
3. Scroll to the bottom of the Web page and look for a hotlink in small letters titled “Project ACT Now” and click on this link.
4. When the Web page comes up, click on “On Line Curriculum Resources.
5. On the left frame, click on “Internet 2 Links.”

Creating a Bookmark Folder

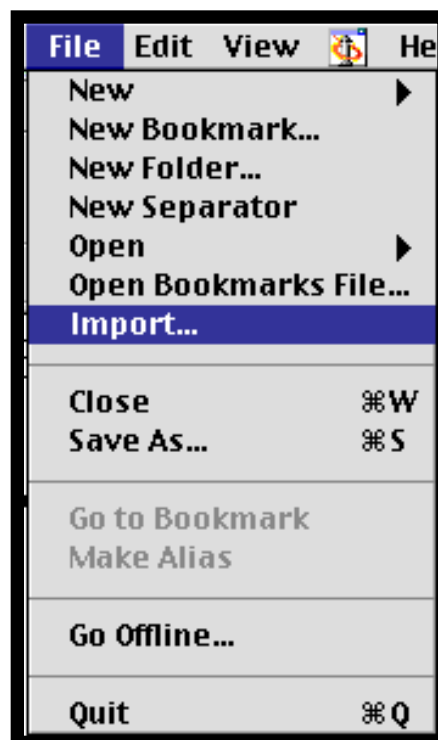
1. With the bookmark page loaded, go to the File Menu and click on “Save As.”
2. Make sure that your window looks like the one below and then click on save.



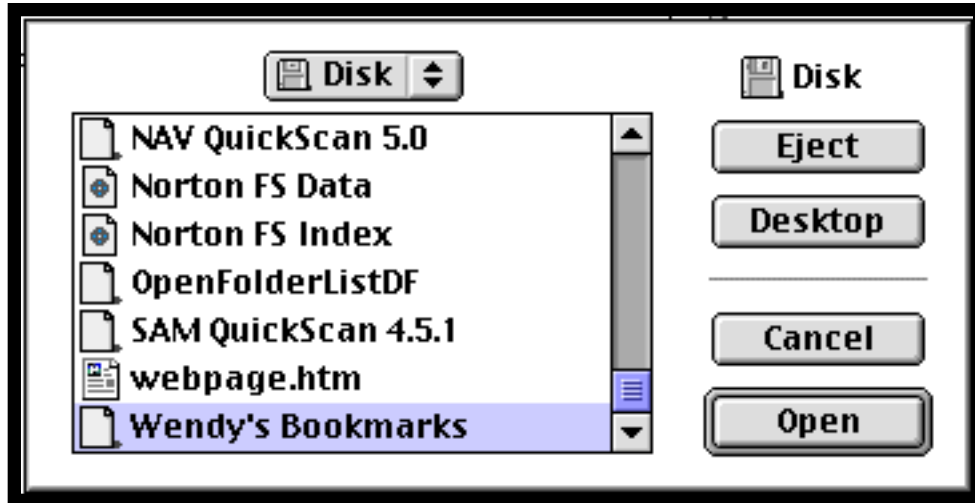
3. Click on the Navigator icon in the menu bar and release on “Bookmarks.”



4. Go to the File Menu again and release on Import.



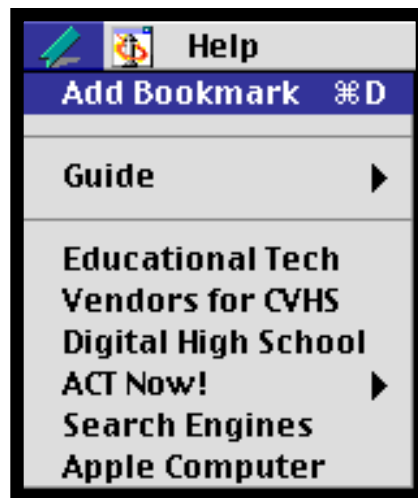
5. Choose the bookmark file you just created and click on open.



Your bookmarks are now imported into the bookmark folder.

Creating Bookmarks While Browsing The Web

1. You will be searching for several Web sites that are relevant to your interests. When you find a **hit** (an URL), simply click on "Bookmarks" in Netscape menu bar at top and drag down to "Add Bookmark." The bookmark you add is placed at the bottom of the list.



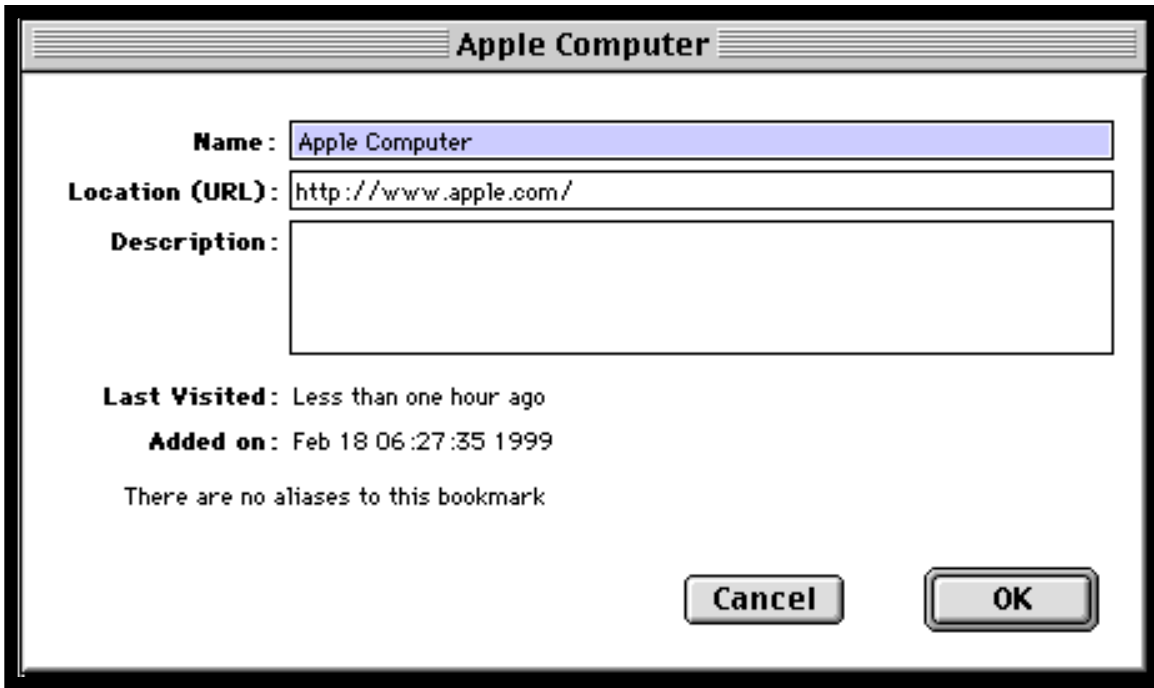
2. To visit a bookmarked site, click on "Bookmarks" and drag down to the name of the site you added from the list.
3. Take about five minutes and experiment with visiting bookmarked sites by loading one or two of the bookmarked sites provided for you.

Manipulating Bookmarks – Looking at Get Info

1. Click on the Navigator icon in the menu bar and release on “Bookmarks.”
2. Make sure one of the bookmarks is highlighted and then click on Edit in the menu bar and release on “Get Info.”

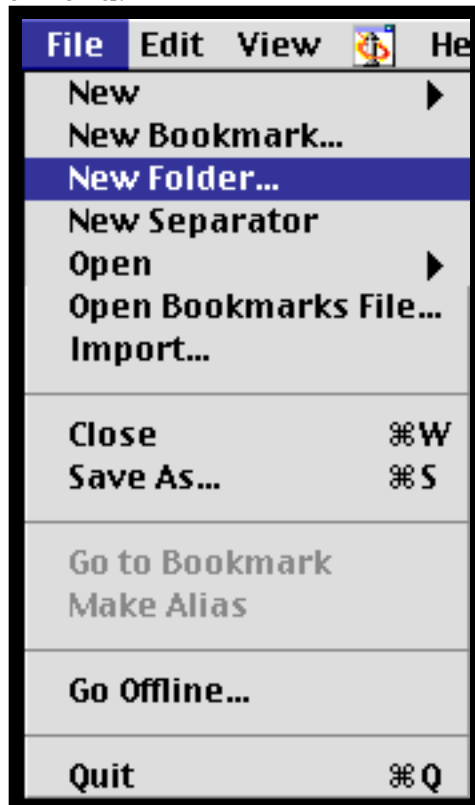


3. A window like the one on the next page appears. Here you are able to:
 - change the name of the bookmark,
 - type in a description of the bookmark for future reference,
 - see when you last visited the bookmarked page,
 - and see the date the bookmark was added on.

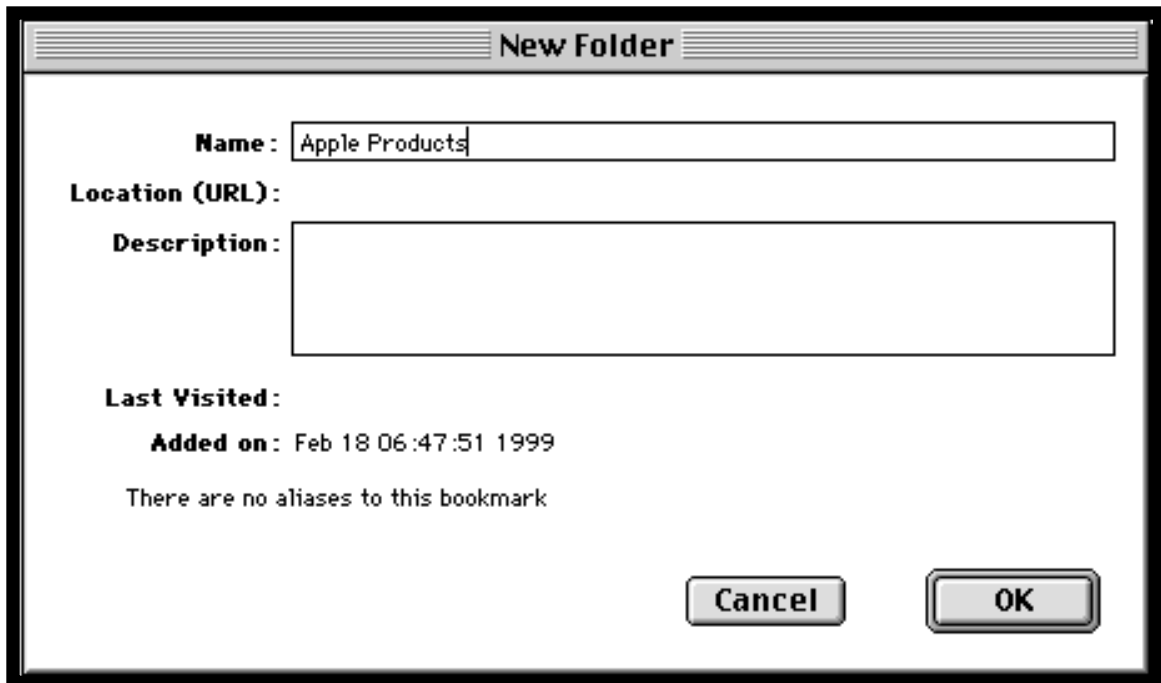


Manipulating Bookmarks – Adding a Folder

1. With the Bookmark window still open, release on “New Folder” from the File menu.



2. Type in a name for your folder and then click OK.



3. Your folder now appears in the list with your bookmarks.
4. Drag any bookmarks into that folder that you want.
5. You can arrange the order of the bookmarks and the folders.
6. You can have folders inside of folders.

Manipulating Bookmarks – Adding a Separator

1. With the Bookmark window still open, release on “New Folder” from the File menu.
2. Release on “New Separator” from the File menu.
3. You can move the location of the separators.

Downloading Bookmarks

Follow the steps below will place an exact copy of your bookmark folder on a diskette. Using this diskette, you can open your bookmarks on another computer.

1. Click on the Navigator icon in the menu bar and release on “Bookmarks.”
2. Click on “File” in the menu bar and drag down to “Save As.”
3. Insert your diskette and type the name of your folder as the file name.

Loading the Bookmark Folder

Follow the steps below to load your bookmark folder on a machine at home or at your school.

1. Open the Netscape browser.
2. Click on the Navigator icon in the menu bar and release on “Bookmarks.”
3. Go to the menu bar again, click on “File” and drag down to “Import Bookmarks.”
4. Double click on the “Desktop” button to get to your diskette
5. Double click on the icon of your diskette.
6. Double click on the icon that represents the Netscape bookmark document you created. Your bookmark folder will appear.

"Open" replaces the existing bookmark file with the file you created until you quit the browser. The next time the Netscape is opened, the original “Bookmark” file will be loaded.

Evaluation

Please complete the on-line evaluation.